

Icknield Way, Luton, Bedfordshire LU3 2BT  
**Phone:** 01582 593426  
**Email:** admin@grasmere.nurseryluton.com  
**Website:** grasmere.nursery.co.uk



**Headteacher**  
Barbara Tewe

6<sup>th</sup> November 2025

Dear Parents and Carers

Now that the children are settled, we have reviewed our gate opening and closing times. We appreciate that you may have older children to drop and collect from school and this has been taken into account. However, we are also aware of the negative impact that arriving late has on children's wellbeing and learning. Here are some of the benefits of prompt and regular attendance:

- Being on time allows children to participate in the entire session, making it easier to feel a part of the group.
- Regular attendees find it easier to build friendships and maintain positive relationships with peers and staff.
- Being punctual from a young age helps children develop important life skills like organisation, time management and self-discipline.
- Arriving on time allows children to start the day feeling calm and prepared, rather than rushed and anxious.
- Punctuality is a sign of respect for the school's schedule and the time of other children and staff.

From Monday 10<sup>th</sup> November gate opening times will be:

Morning drop-off:	8.40am – 9.05am
Morning pick-up:	11.40am – 11.50am
Afternoon drop-off:	12.25pm – 12.35pm
3pm pick-up:	2.55pm – 3.05pm
3.30pm pick-up:	3.25pm – 3.35pm

We kindly ask that you make every effort to drop your child between these times and are always on time when collecting them. If you arrive later than these times, please take your child to Reception. A member of staff will collect your child when they are able to, but please be prepared to wait. All children that arrive late through Reception will be marked as late on the register and you will need to provide a reason.

If you have any questions or would like to discuss further, please do not hesitate to contact me.

Yours sincerely

*Lois Robins*

Lois Robins  
**Family Worker/Deputy Safeguarding Lead**



Grasmere Nursery School is rated Good  
Grasmere Baby & Toddler Unit is rated Outstanding

